

EPA Program Implementation Checklist

PROGRAM DIRECTOR, RESIDENCY ADMINISTRATOR, PROGRAM CHAMPION

STARTING

- ✓ Watch for full suite of EPAs to be posted on ABS website mid-April (PD, RA)
- ✓ Identify [EPA Program Champions](#) to act as local resource (PD)
- ✓ Map EPAs to your service structure (PC)
- ✓ Familiarize faculty by service with EPAs they will use most often (PD, PC)
- ✓ Review and share existing EPA [ABS website content](#) with faculty and residents (PD, RA, PC)
 - ✓ [Videos](#) (Vimeo channel), [FAQs](#), [timelines](#), live and recorded [webinars/town halls](#)
- ✓ [Schedule a Grand Rounds](#) with ABS EPA Speakers Bureau (PD, RA)
- ✓ Process Data Use Agreement with SIMPL Collaborative (PD, RA)
- ✓ Register faculty and residents for app use (RA)
- ✓ Attend [ABS EPA App Technology Webinar](#) on May 3
- ✓ Attend app webinar offered by SIMPL Collaborative on multiple dates beginning June 6 (refer to ABS website for specific dates and times)
- ✓ Attend the [“Train the Trainers” webinar](#) on June 13 or view the recording when it is made available following the meeting (PD, RA, PC)
- ✓ Consider recruiting non-surgical faculty as assessors where appropriate (e.g., ER colleagues for consultation or trauma resuscitation EPAs) based on who directly observes resident performance
- ✓ Train chief residents parallel to faculty if program desires to use them as additional assessors of more junior residents (not in lieu of faculty, but for additional feedback)

SCALING

- ✓ **Remember, progressive engagement is a win for first year**
- ✓ Focus on intern class as starting point
- ✓ Generalize use for all residents to engender frequent micro assessment habit
- ✓ Schedule journal club on EPAs and CBME (PD, RA)
- ✓ Review engagement data at departmental conferences at least monthly (PD, PC)
- ✓ Consider using gaming strategies/rewards for high performance (resident and faculty exemplars) (PD, PC)
- ✓ Provide feedback to ABS re: challenges, recommendations for improvement (PD, RA, PC)

SUSTAINING

- ✓ Watch for dashboard reporting function in early fall and train residents and faculty in use (PD, RA, PC)
- ✓ Train CCCs in using EPA data as part of summative assessment process (PD, PC)
- ✓ Expand footprint of use in program to more services/residents if not already ongoing (PD, PC)
- ✓ Assess best practices that are working in your program and apply to less successful services (PD, RA)
- ✓ Use engagement with EPAs and faculty development efforts for same as part of WebADS reporting to ACGME (PD, RA)
- ✓ Consider eliminating assessments where effectively being replaced by EPAs (OPRs, CAMEOs) (PD)
- ✓ Use EPA micro assessment conglomerate data to streamline end-of-rotation assessments
- ✓ Train new faculty, new intern class in use of EPAs (PD, PC)



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