EPA Program Implementation Checklist

PROGRAM DIRECTOR, RESIDENCY ADMINISTRATOR, PROGRAM CHAMPION

STARTING

✓ Watch for full suite of EPAs to be posted on ABS website mid-April (PD, RA)
✓ Identify EPA Program Champions to act as local resource (PD)
✓ Map EPAs to your service structure (PC)
✓ Familiarize faculty by service with EPAs they will use most often (PD, PC)
✓ Review and share existing EPA ABS website content with faculty and residents (PD, RA, PC)
  ✓ Videos (Vimeo channel), FAQs, timelines, live and recorded webinars/town halls
✓ Schedule a Grand Rounds with ABS EPA Speakers Bureau (PD, RA)
✓ Process Data Use Agreement with SIMPL Collaborative (PD, RA)
✓ Register faculty and residents for app use (RA)
✓ Attend ABS EPA App Technology Webinar on May 3
✓ Attend app webinar offered by SIMPL Collaborative on multiple dates beginning June 6 (refer to ABS website for specific dates and times)
✓ Attend the “Train the Trainers” webinar on June 13 or view the recording when it is made available following the meeting (PD, RA, PC)
✓ Consider recruiting non-surgical faculty as assessors where appropriate (e.g., ER colleagues for consultation or trauma resuscitation EPAs) based on who directly observes resident performance
✓ Train chief residents parallel to faculty if program desires to use them as additional assessors of more junior residents (not in lieu of faculty, but for additional feedback)

SCALING

✓ Remember, progressive engagement is a win for first year
✓ Focus on intern class as starting point
✓ Generalize use for all residents to engender frequent micro assessment habit
✓ Schedule journal club on EPAs and CBME (PD, RA)
✓ Review engagement data at departmental conferences at least monthly (PD, PC)
✓ Consider using gaming strategies/rewards for high performance (resident and faculty exemplars) (PD, PC)
✓ Provide feedback to ABS re: challenges, recommendations for improvement (PD, RA, PC)

SUSTAINING

✓ Watch for dashboard reporting function in early fall and train residents and faculty in use (PD, RA, PC)
✓ Train CCCs in using EPA data as part of summative assessment process (PD, PC)
✓ Expand footprint of use in program to more services/residents if not already ongoing (PD, PC)
✓ Assess best practices that are working in your program and apply to less successful services (PD, RA)
✓ Use engagement with EPAs and faculty development efforts for same as part of WebADS reporting to ACGME (PD, RA)
✓ Consider eliminating assessments where effectively being replaced by EPAs (OPRs, CAMEOs) (PD)
✓ Use EPA micro assessment conglomerate data to streamline end-of-rotation assessments
✓ Train new faculty, new intern class in use of EPAs (PD, PC)